APPEAL OF ACADEMIC SUSPENSION GUIDELINES
CCE degree, credit certificate, and non-degree students

Deadline to receive appeals is 3 weeks prior to the start of the term

Students may appeal academic suspension decisions to the College of Continuing Education Scholastic Committee (CCESC). Readmission or registration access after suspension is not automatic. Students are advised to take a break away from school for one year before appealing. To be readmitted or allowed registration students must appeal to the CCESC in writing and show evidence that demonstrates they will succeed academically, as well as evidence that registration plans match stated academic goals. Appeal decisions will be made within 15 working days of receipt of the appeal. Students will be contacted by email regarding the outcome. Students whose appeals are granted will be required to make an appointment to sign an academic agreement outlining expectations for the next term of enrollment.

If you wish to appeal your suspension please follow these guidelines:

CCE non-degree students follow steps 1 through 4 below. Note that suspended CCE non-degree students who wish to earn a degree from the U of M are urged to pursue credits at another institution (such as a community college) and apply for admission as a degree seeking student. Questions about preparing for transfer admission to the University of Minnesota can be addressed to the U of M Transfer Student Admission Office at 612-625-2008.

CCE admitted students follow steps 1 through 5. Note that admitted students must work with their academic adviser to discuss the basis for the appeal and must include a statement from their adviser stating reasons the adviser supports or does not support readmission at this time. Adviser input must be submitted with the appeal and should include information regarding compliance with past academic probation agreements. If your adviser no longer works for the college, one will be appointed by the CCE Program Director for your program.

1. Submit an email (preferred) or a letter to the CCE Scholastic Committee. Email: CCE Scholastic Committee / ccesc@umn.edu
   Mail: CCE Scholastic Committee / CCE / 20 Ruttan Hall / 1994 Buford Ave/St. Paul, MN 55108

2. Include your first and last name, U of M ID number, U of M email address, and a phone number where you can be reached.

3. Explain why you wish to appeal your academic suspension. It is important to include reflection on what occurred to cause academic problems, what specifically is different now, and what plans you have related to registration, admission, and academic goals. (Non-degree students whose goals include U of M admission must contact the Transfer Student Admission office at 612-625-2008 to learn more about admissibility).

4. Indicate the term and year in which you hope to register for courses at the U of M with a list of courses in which you hope to enroll.

5. CCE admitted students include adviser’s written input referenced above.