

## Spring 2018

### JPN1012 Beginning Japanese

#### Section 4, 6 and 7

<b>Instructor's Name:</b>	Fumiko Matsumoto ( <i>Matsumoto-sensee</i> )
<b>Instructor's Contact Info.:</b>	231 Folwell Hall (612) 626-9481 matsu021@umn.edu Office hours: MW 11:00 am-12:00 pm or by appointment
<b>Course Canvas Site:</b>	<a href="https://canvas.umn.edu/">https://canvas.umn.edu/</a> (and log in)
<b>Japanese Language Program Home Page:</b>	<a href="http://cla.umn.edu/asian-lang-lit/languages/japanese">http://cla.umn.edu/asian-lang-lit/languages/japanese</a>
<b>Japanese Language Program Facebook Site:</b>	<a href="https://www.facebook.com/groups/uofmjapanese/">https://www.facebook.com/groups/uofmjapanese/</a>
<b>Dept. of Asian Languages and Literatures (ALL):</b>	220 Folwell Hall (612) 625-6534 all@umn.edu

### Course Objectives

This course is the second of a two-semester sequence of Beginning Japanese. It aims to develop communication skills in Japanese. Therefore, students will continue learning the four skills of language (speaking, listening, reading, and writing) as well as culture-specific skills (dos and don'ts).

The following topics are covered in this semester:

1. Describing appearance,
2. Reporting,
3. Giving an opinion or advice,
4. Describing a plan, intention, or desire, and
5. Making comparisons.

The course will cover lessons 7 through 12 of *Genki* (Refer to **COURSE MATERIALS** below), including both dialogue/grammar and reading/writing. It is expected that, by the end of this semester, students will be able to use the above functions to talk about family and friends, describe health concerns, and so on. Students also will be able to read and write short paragraphs, such as a letter or a report. To facilitate literacy, students will learn 87 *kanji* or Chinese characters (a total of 145 for JPN1011-1012).

### Prerequisite: JPN1011

You are required to take the placement test if: (1) your grade for JPN1011 is not a C- or better (or an S) or (2) you took JPN1011 at the University of Minnesota prior to Spring 2016. The further information about the placement test will be announced in the first lecture class on Tuesday for those who have not taken the placement test.

### Discussion Sections

Sec. 4	12:20 pm - 01:10 pm	MTWThF	Folwell Hall 105
Sec. 6	01:25 pm - 02:15 pm	MTWThF	Folwell Hall 30
Sec. 7	02:30 pm - 03:20 pm	MTWThF	Amundson Hall 116

### Course Materials

#### Required materials

1. Banno, et al. (2011). *Genki: An integrated course in Elementary Japanese, Second Edition*, Vol. I. Tokyo: Japan Times. (Available at the East Bank Bookstore in Coffman Union)
2. Banno, et al. (2011). *Genki* workbook, *Second Edition*, Vol. I. Tokyo: Japan Times. (Available at the East Bank Bookstore in Coffman Union)
3. Course packet (Available at [Paradigm Course Resource](#): 720 Washington Ave. SE Minneapolis, MN 55414.)
4. Pencils and Eraser (NOT PENS: pens are not allowed for students to use for the writing assignments and exams.)
5. Two pocket folder (to keep the assignments, quizzes and the exams to review)

#### Suggested material:

1. Banno, et al. (2009). *Kanji: Look and Learn*. Tokyo: Japan Times.

## Weekly Schedule and Preparation for Class

A class schedule for the following week will be on the Canvas site (go to: <https://canvas.umn.edu/> and log in.) every Wednesday afternoon. It is your responsibility to print out the schedule, look up the English meanings of the assigned vocabulary words, prepare with the right material and hand in the right homework. Memorizing vocabulary and practicing with CDs are crucial parts of your preparation for this course. You are expected to practice actively with your audio material for at least two hours per day.

## Class Attendance

You must put away your personal computer and cell phone during the class. Looking at those devices in discussion class will result in no attendance points for that day.

Attendance counts for 2 points. Being tardy by more than 5 minutes or leaving class more than 5 minutes causes your attendance score to drop by 1 point. Attending class for less than 25 minutes will count for 0 points. Absence due to unavoidable or legitimate circumstances will not be penalized. In those cases, a student must notify the instructor of circumstances within one week from the day you return to class and provide documentation to the instructor to verify the reason for the absence.



You must attend the section for which you have registered. If you would like to attend a different section (between section 5 and 50) for a day, you must get the instructor's consent in advance. In this case, your maximum attendance score is 1 point unless you have an official document.

## Homework

All the assignments for this course should be done individually by each student. You must not work in a group on the assignments or show your assignment to other students. Copying other's work will be penalized regardless of the amount copied. Those who let others copy their work also will be penalized.

**Non-online assignments:** These include: assignments from the workbook and assignments from the course packet. Each assignment must be turned in before the class begins to receive full credit. Homework submitted late will have its score reduced by 10 percentage points on the first class day late, and 20 percentage points on the second class day. For example, a score of 95% would become 85% after one day late, and 75% after two days late. Any assignments submitted beyond two class days will be accepted, but no grade will be given. If you are unable to submit your assignment due to absence, you may submit your assignment on the day you first return to class to receive full credit, on the second attendance day with a 10% deduction, or the third attendance day with a 20% deduction. Any assignments submitted beyond three attendance days including the day you first return to class will be accepted, but no grade will be given. No exceptions will be considered for any reason. If you submit late assignments that were due on a day you were absent, you must write the date(s) you missed class next to your name on each assignment in order to avoid penalty. (See the example below.)



JPN1012 Workbook

Section#: 2

Name: Selena Bieber

Absent: 1/20 (T), 1/21 (W)

**Online Assignments:** The on-line assignments are on the Canvas site. You can submit the assignment past the due date if the site is still open. However, it is highly recommended to complete the assignments on/before the Due date to avoid running into technical problems that would prevent you from submitting assignments. Once closed, the site will not be reopened for whatever reasons.

## Quizzes and Exams

	What kind?	How often?	How to make up?
Quiz	<i>Tango tesuto</i> (Vocabulary Quiz)	twice per lesson.	You <b>NEED</b> an official document to make up.
	Dialogue Check	2-3 times per lesson.	
Exam	<i>Kanji tesuto</i> (Kanji Test)	once per lesson.	You <b>DON'T NEED</b> an official document to make up. (Make-up w/o a legitimate reason will be penalized.)
	Lesson test	once per lesson.	
	Oral interview	2 times per semester.	

**Quizzes:** You must take dialogue checks or quizzes on the day assigned. You cannot take it beforehand or afterward. You must turn in an official document (e.g., doctor’s note, official letterhead) to make up dialogue checks and/or quizzes you miss. Without an official document, no make-up will be allowed. Please note that we will not accept a note from a family member. Also, you need to take the make-up dialogue checks or quizzes on the day you first return to class. Make sure to come to the office to take it during office hours or by an appointment. Your lowest score from quizzes and your lowest score from dialogue checks will be dropped from your total score at the end of the semester in order to compensate for absences with/without accepted reasons.

**Exams:** Look at the Semester Schedule on the Canvas site. If you are unable to take an exam on the scheduled day, talk to an instructor as soon as possible to receive permission to take a make-up. Late make-ups will be penalized: 5% will be deducted from the score for each class day. You may be exempted from this penalty only with an official document (e.g., doctor’s note) explaining the reason for your inability to take the exam on the scheduled day. You must complete the last lesson test and the second oral interview by May 11 (F) at the latest.

You may place pencil(s) and an eraser only on the desktop during the exams and quizzes. The rest of your belongings should be in your bag, and the bag should be zipped/closed. We will consider just looking at a cell phone as cheating no matter what is on the screen while you are looking at. You must put your cell phone in your bag.



## Academic Integrity

Academic misconduct, such as copying homework or cheating on a quiz or exam, could result in an immediate F. The instructors will also report the academic misconduct to the Office for Student Conduct and Academic Integrity (OSCAI) (<http://advisingtools.class.umn.edu/cgep/studentconduct.html>)

## Grades

Your grades will be posted on the Canvas site and updated periodically. You can check your grades by yourself on the Canvas site (from the Grades in the left column.)

### Grading criteria

Class Attendance	7%
Homework	18%
Vocabulary Quiz	8%
Dialogue Checks	8%
Writing Tests	6%
Lesson Tests (6)	39%
Oral Interviews (2)	14%

### Grade scale

100.00 ~ 93.34	A
93.33 ~ 90.00	A-
89.99 ~ 86.67	B+
86.66 ~ 83.34	B
83.33 ~ 80.00	B-
79.99 ~ 76.67	C+

76.66 ~ 73.34	C
73.33 ~ 70.00	C-
69.99 ~ 66.67	D+
66.66 ~ 60.00	D
59.99 ~	F

## **Extra Credit and Incompletes**

No extra credit will be given in this course, except for the *Ippun-kan Supiichi* (one minute speech). The details of the *Ippun-kan Supiichi* will be announced in class. Also, no incomplete grades will be given except under extraordinary circumstances (e.g. hospitalization in the final week).

## **Auditing**

Auditors may take quizzes, Dialogue Checks and *Kanji* tests, and they may submit assignments. However, auditors cannot take lesson tests and oral interviews.

## **Late Registration**

If you register for the course late and miss classes, you may make up the assignments and tests without any penalty. However, you cannot make up the attendance points.

## **Disability Resource Center**

Students who require accommodations must seek assistance at Disability Resource Center (180 McNamara Alumni Center, 200 Oak Street SE Minneapolis, MN 55455, 612-626-1333 (V/TTY), [drc@umn.edu](mailto:drc@umn.edu), <https://diversity.umn.edu/disability/>) in a timely manner, usually prior to the start of classes or as soon as a disability becomes known. Only after necessary documents are submitted will the instructor make reasonable accommodations as determined by the Disability Services.

## **To Continue to JPN3021**

In the language programs, a grade of C- or better (or S) is required to continue on to the next level. Otherwise, students are required to pass a placement test.